Specifications of Medical Imaging in Equipment

Slavik Tabakov





Acquisition and selection of devices 1

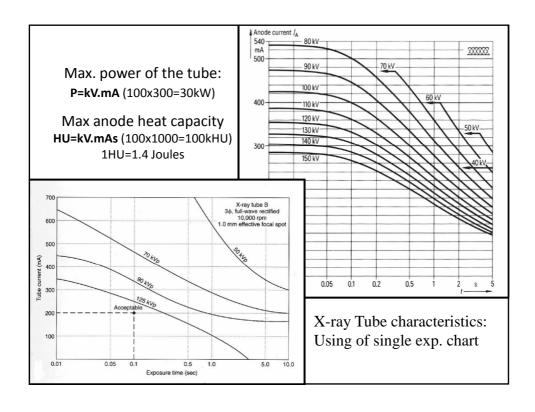
Factors to consider before acquisition

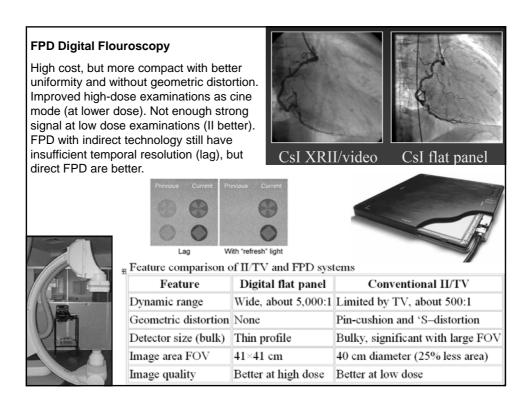
Choosing the correct device

- Correct assessment and selection
- Suitability for intended purpose/application
- The procedure for accepting new devices

Rationalising the range of models versus diversity: <u>CLINICAL NEEDS</u>

Ease of use. Consider user experience feedback from the clinical environment.





Acquisition and selection of devices 2

Factors to consider before acquisition

Rationalising the range of models versus diversity

Documentation and monitoring

- Evaluate the readability of manufacturer's instructions Language!
- For which users are the Guides physicists, radiographers, etc)
- Are diagrams and technical guides included
- Timing of update and monitoring

Installation support services

- Is the installation to be carried out by manufacturer/supplier?
- What building and utility services are required?
- Is special calibration or other associated equipment needed?
- Does the device meet the required IT communication protocols
- Does the manufacturer endorse the installation of additional software
- How the equipment will link with you're HIS/PACS

Acquisition and selection of devices 3

Factors to consider before acquisition

- Agree the requirements for the intended medical procedure(s)
- Agree the needs of the user (Department, Hospital, Region, etc)
- Suitability for intended purpose by reviewing the manufacturer's description
- Software compatibility with archive systems, patient records etc.
- Software Updates for how long and until when it will be free
- Electronic medical devices which process data needs to be secure;
- Safety issues and any limitations on use.

Е	Extreme Risk, Immediate action required
Н	High risk, action planned immediately, applied within one month
M	Moderate risk, action planned within one month, applied within three
L	Low risk, action planned within three months, applied within 1 year

Medical Equipment Risk Level

	Minor	Moderate	Serious	Major	Catastrophic
Certain					
Expected					
Likely					
Unlikely					
Rare					

- Check all necessary National and Local regulations
- Take advise from external experts (electrical, mechanical, building, other)
- All advice to be signed

Acquisition and selection of devices 4

Factors to consider before acquisition

- · Availability, type and scope of training
 - In the manufacturer's premises
 - At the place of installation
 - In another hospital
 - e-Training over internet (time to be available)
 - Training update with new software or other
- Advice and help. What advice services does the supplier offer
- Ensuring the operating/environmental conditions of the place of device usage
- Decontamination and disposal procedures

Acquisition and selection of devices 5

Factors to consider before acquisition

- Pre-use set up, testing requirements, installation requirements, commissioning
 - Test objects and measuring devices to be included in the price
 - Specific test object and/or software
 - Attendance at installation and manufacturer's tests
 - Time for Commissioning (as per what protocol)
 - Actions in case of failed tests/commissioning
- The projected service life of the product and warranty details.
 - If manufacturer's tests are made how (distance, on site, frequency)
 - If third party what are their Contracts with Manufacturer
 - If in the hospital (own tests) how these will be verified before action
 - Overall warranty (is there warranty for the software updates)
 - Periodic performance checks by the manufacturer
 - Spare parts (time of availability, standard price
 - Activities for replacement with new model

Acquisition and selection of devices 6

Maintenance support

- Can the desired service provider maintain the device?
- How will the proposed contract or service level agreement deal with continuity of care? For example: on site repair, if needed.
- Are alternative devices available to cover when device is repaired
- Are response times appropriate and guaranteed?
- What are the proposed servicing/callibration intervals?
- Are spares readily available, and for how long?
- Is service support guaranteed, and for how long?
- What information is available from the manufacturer, e.g. circuits, manuals, trouble-shooting, repair procedures, parts list, etc.

Final reliability and costs

- Reliability and previous performance.
- Whole life costs: acquisition and operational, maintenance and consumable, training, risk, renewal and disposal costs.

Acquisition and selection of devices 7

Second-hand medical devices

- record of any reconditioning work carried out, including replacement parts record
- copy of all maintenance and servicing that have been carried out, including the name of the maintenance/servicing organisation
- record, type and frequency of usage over its working life
- fault log
- date of installation
- tube usage (for X-ray devices) or helium level (for MRI)...
- Check WHO Guides on Second hand equipment

DO NOT FORGET

- Agree the specification with your Boss (Department & Hospital)
- Ask the agreed Specification to be signed by your Boss
- In case of Tender work together with Finance/Legal support





Managing Medical Devices

Guidance for healthcare and social services organisate

April 2015

Main Content of the Guidance:

Systems of management
Acquisition and selection of devices
Clinical investigations
Receiving a new device
Training
Instructions for use
Maintenance and repair
Decontamination
Decommissioning

Also additional activities - more detail:

Need and Specification Tendering Acceptance testing Quality Assurance

Legislation

The lecture is based on the UK Guidance