



## REGCM Training Workshop for Southeast Asia

Ateneo de Manila University, Philippines

25 – 29 May 2015

### INFORMATION

#### Contents

- I. Arrival Information
  - II. Accommodation
  - III. General Information about the Philippines
- Annex 1. Maps  
Annex 2. Contact Details

#### I. Arrival Information

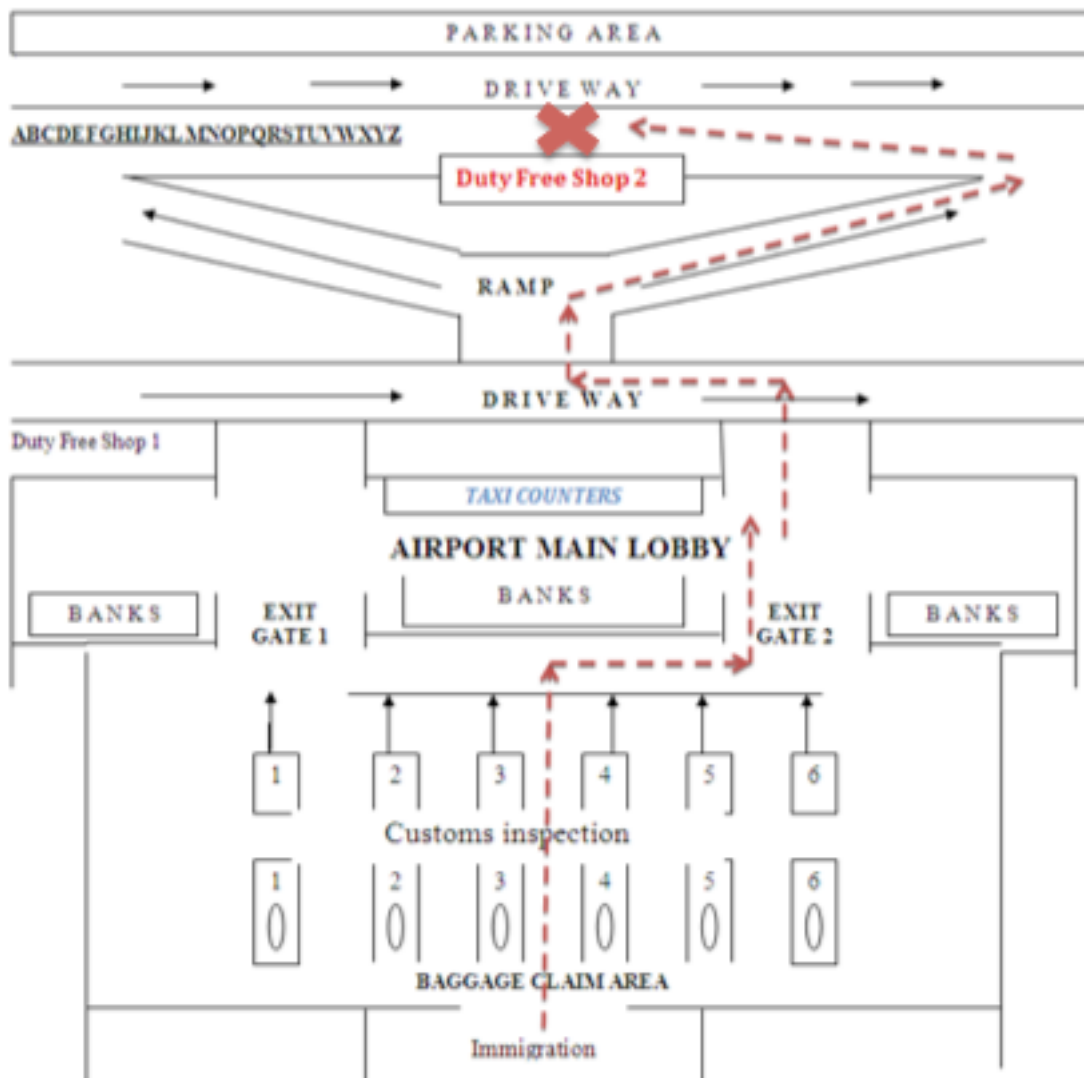
##### At the airport

- The Ninoy Aquino International Airport (NAIA) (Manila) has four (4) terminals. Note that arrival terminals vary according to airlines.
- Airport transfers (from and to the airport) will be provided by the local organizers. A host representative will carry a sign with “**REGCM Training Workshop for Southeast Asia**” at the specified meeting point in the arrival area in each terminal (see below for more details).
- Airport pick-ups will be arranged as groups so waiting times may be expected. Participants then will be shuttled to Microtel Acropolis (see section II for details on accommodation). Depending on the traffic and weather situation, travel time to and from airport will take 45 minutes to 1.5 hours (or more).
- You are advised not to accept any taxi service by any other individuals.
- In case there is a delay in your flight, please inform the local organizers **immediately**. Contact details are provided in Annex 2.

- For your departure, please plan to be at the airport three hours before your flight. An airport fee of PHP 550 is collected after check-in.

### Instructions for arrival at NAIA Terminal 1

1. Upon completion of your immigration and customs clearance procedures and retrieving your baggage, please proceed to the Exit
2. Cross the asphalt road and go down the RAMP towards **the PASSENGER ARRIVAL EXTENSION AREA**.
3. **A representative of the local organizing committee** will wait for you in front of the **Duty Free Shop**, carrying a sign “REGCM Training Workshop for Southeast Asia”.
4. Please see sketch and photo below for reference:



### REGCM TRAINING WORKSHOP FOR SOUTHEAST ASIA

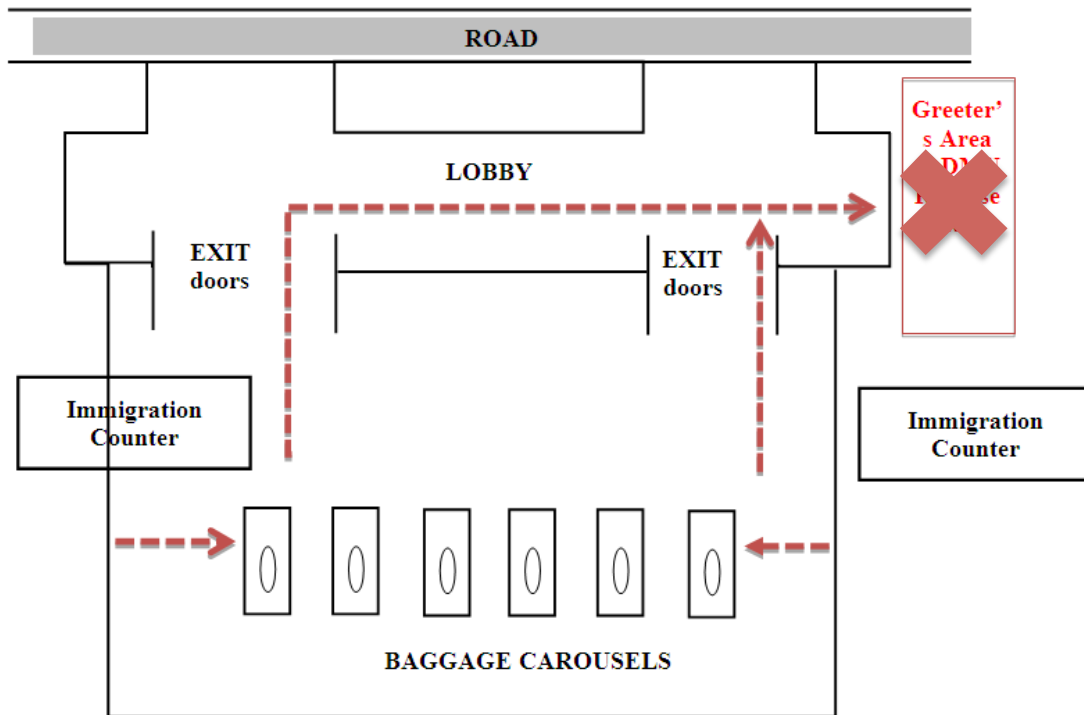
Ateneo de Manila University, Philippines  
25 – 29 May 2015



Duty Free Shop at Passenger Arrival Extension of the Ninoy Aquino International Airport (NAIA Terminal 1)

### Instructions for arrival at NAIA Centennial Terminal 2 (For Philippine Airlines (PR) flights)

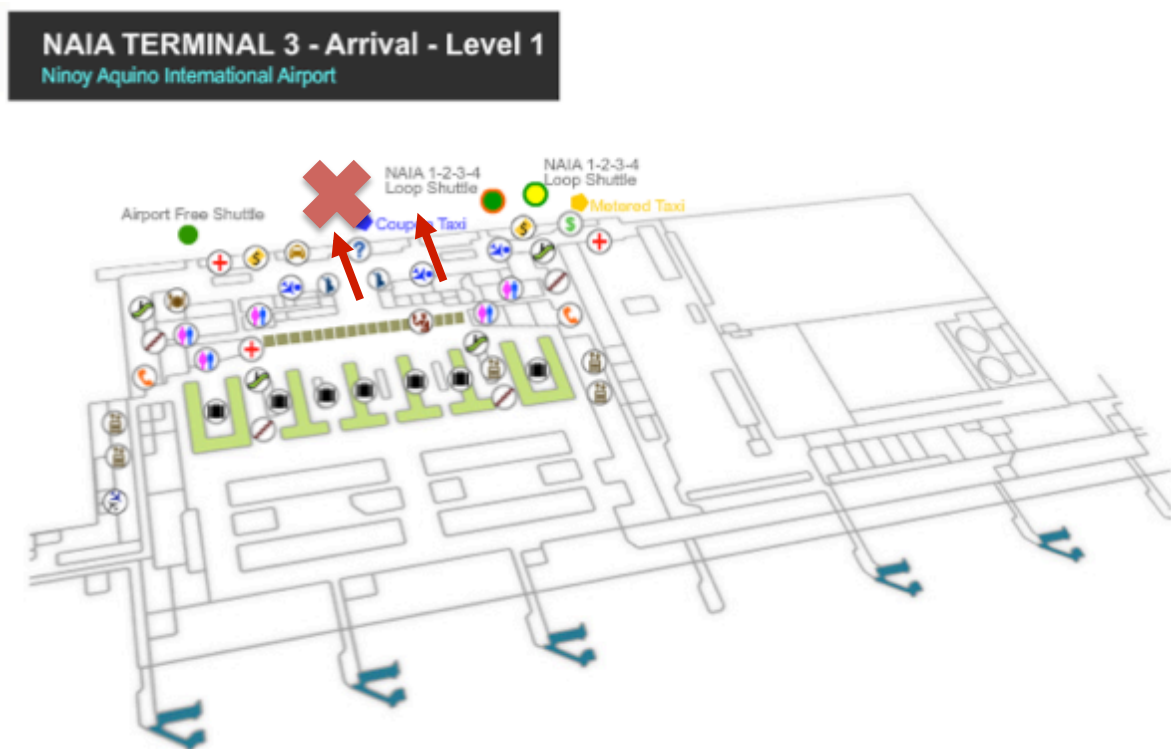
1. Upon completion of your immigration and customs clearance procedures and retrieving your baggage, please proceed to the Exit.
2. After exiting the main lobby through the glass doors, please turn to your right towards the **GREETER'S AREA**.
3. **A representative of the local organizing committee** will wait for you at the Greeter's Area, carrying a sign "REGCM Training Workshop for Southeast Asia".
4. Please see sketch and photo below for reference:



Greeters' Area at the Centennial Airport (Terminal 2)

## Instructions for arrival at NAIA Terminal 3 (For PAL Express, Cebu Pacific Air, Cathay Pacific, All Nippon Airways, Zest Air, Delta Air, Emirates Airlines, KLM Royal Dutch Airlines, Singapore Airlines flights)

1. Upon completion of your immigration and customs clearance and retrieving your baggage, please proceed to the Exit.
2. After exiting the main lobby through the glass doors, depending on the exit taken, please proceed to **BAY 5**.
3. **A representative of the local organizing committee** will wait for you at Bay 5, carrying a sign “REGCM Training Workshop for Southeast Asia”.
4. Please see sketch and photo below for reference:



NAIA 3 Arrival Level floor plan with main exits denoted by the red arrows



Arrival area with Bay 5 encircled at NAIA 3

### Instructions for arrival at NAIA Terminal 4 (For Air Asia Zest, Skyjet, Tigerair Philippines flights)

1. Upon completion of your immigration and customs clearance and retrieving your baggage, please proceed to the Exit.
2. After exiting the main lobby through the glass doors, and wait in the immediate area outside the arrival door.
3. **A representative of the local organizing committee** will wait for you at that area, carrying a sign "REGCM Training Workshop for Southeast Asia".
4. Please see sketch and photo below for reference:



**NAIA TERMINAL 4**  
Ninoy Aquino International Airport



NAIA 4 Arrival Level floor plan with main exit denoted by the red arrow

**Summary table for airport meeting points**

The arrival terminal depends on your airline. For reference, maps of the airport terminals can be found in (<http://125.60.203.88/miaa/>).

Ninoy Aquino International Airport (MANILA) Terminals	NAIA 1	NAIA 2	NAIA 3	NAIA 4
Airlines	Others	Philippine Airlines	PAL Express, Cebu Pacific Air, Cathay Pacific, All Nippon Airways, Zest Air, Delta Air, Emirates Airlines, KLM Royal Dutch Airlines, Singapore Airlines	Air Asia Zest, Skyjet, Tigerair Philippines
Meeting Point	In front of the Duty Free Shop in the Passenger Arrival Extension Area	Greeter's Area (right side after Exit)	Bay 5	Area outside arrival door

**In case you have to travel on your own from the airport to the hotel**, please proceed to the Airport Coupon Taxi area. (Please **do not** take the airport metered taxi.) Coupon taxis operate on a flat rate basis and their rate depends on the zone that covers the passenger's drop-off point. Inform them that you are going to Microtel Hotel across Eastwood City and the zone is: BAGUMBAYAN (LIBIS) IN QUEZON CITY; unless this has been changed, the flat rate is PHP 670. However, **please advise the local organizers** if you intend to travel on your own.



[http://125.60.203.88/miaa/images/stories/\\_notes/By\\_luzon2.pdf](http://125.60.203.88/miaa/images/stories/_notes/By_luzon2.pdf)

## II. Accommodation

Hotel: Microtel By Wyndham  
at Acropolis, Quezon City  
Address: E. Rodriguez Jr., Avenue  
Bagumbayan, Quezon City 1110  
Tel (63 2) 962 8899  
Fax (63 2) 870 0319

Email: [acropolis@microtel.ph](mailto:acropolis@microtel.ph)  
[www.microtel-acropolis.com](http://www.microtel-acropolis.com)

Features and amenities: LED TV, Safety deposit box, Wireless internet access inside the room, Refrigerator, 24-hr vending area for water and ice, Basement parking, Daily breakfast

All rooms are **no-smoking** rooms. Smoking is allowed at the smoking areas in the lobby or at the back of the hotel.

Transportation during the meeting will be provided by the local organizers. Travel time to/from the Ateneo de Manila



## REGCM TRAINING WORKSHOP FOR SOUTHEAST ASIA

Ateneo de Manila University, Philippines  
25 – 29 May 2015



University campus may be from 15 to 30 minutes (or more) depending on the traffic and weather conditions. The hotel is located along C5, one of the major highways in Metro Manila. With its location, there is no public transportation to and from the hotel; thus the only way is by taxi. Flag rate of taxi in Metro Manila is PHP 40, and a rate of PHP 3.50 / 300 meters. Estimated fare from the hotel to Ateneo de Manila should not exceed PHP 150.

Within walking distance of the hotel are restaurants, drugstore, and a supermarket. You can take the pedestrian flyover to cross the road at E. Rodriguez, Jr. Ave. and go to **Eastwood City**, which has more restaurants, cinemas, a supermarket, and a shopping mall. Shops usually open at 1000 and close at 2100. More information about Eastwood City and a map which shows its location in reference to other major areas are shown in Annex 1.

### III. General Information about the Philippines

The Philippines, the *pearl of the orient seas*, is an archipelagic country composed of 7,107 islands located in the tip of Southeast Asian region facing the Pacific Ocean. The country is divided into the geographical areas of Luzon, Visayas, and Mindanao. Its capital, the City of Manila, is located in Luzon.

#### Time Zone

The Philippines is located with a single time Zone 8 hours ahead of Coordinated Universal Time (UTC+8:00)

#### Weather

A tropical country, Philippines has 2 seasons namely dry and rainy season. During your stay in the country, it would be the start of summer season, so expect hot/humid weather. The average temperature in May is about 29°C and in June is 28°C.

#### Currency and Banking System

The currency of the Philippines is called Philippine Peso (PHP). The basic unit is PHP 1. Coinage consists of 0.25, 0.50, 1, 5, and 10 while bank notes come in denominations of 20, 50, 100, 200, 500, and 1,000 PHP. Average conversion rate for USD to PHP is: **1 PHP=0.02 USD / 1USD=44.50 PHP**

Credit Cards: Accepted at most commercial establishments

ATMs: Located at Eastwood City and on campus at Ateneo de Manila (charge of PHP200 per transaction for cards issued abroad)

#### Country Code

The country code for the Philippines is +63. If a phone number is listed as 0915 1234567, a caller from outside the Philippines has to dial +63915 1234567.

#### Voltage

In the Philippines, the voltage is AC 220 V with a frequency of 60 HZ around the country. The usual power plug socket used in the Philippines is shown below:





## Emergency Call

**117** is the national emergency telephone number for the Philippines managed by the Department of the Interior and Local Government.

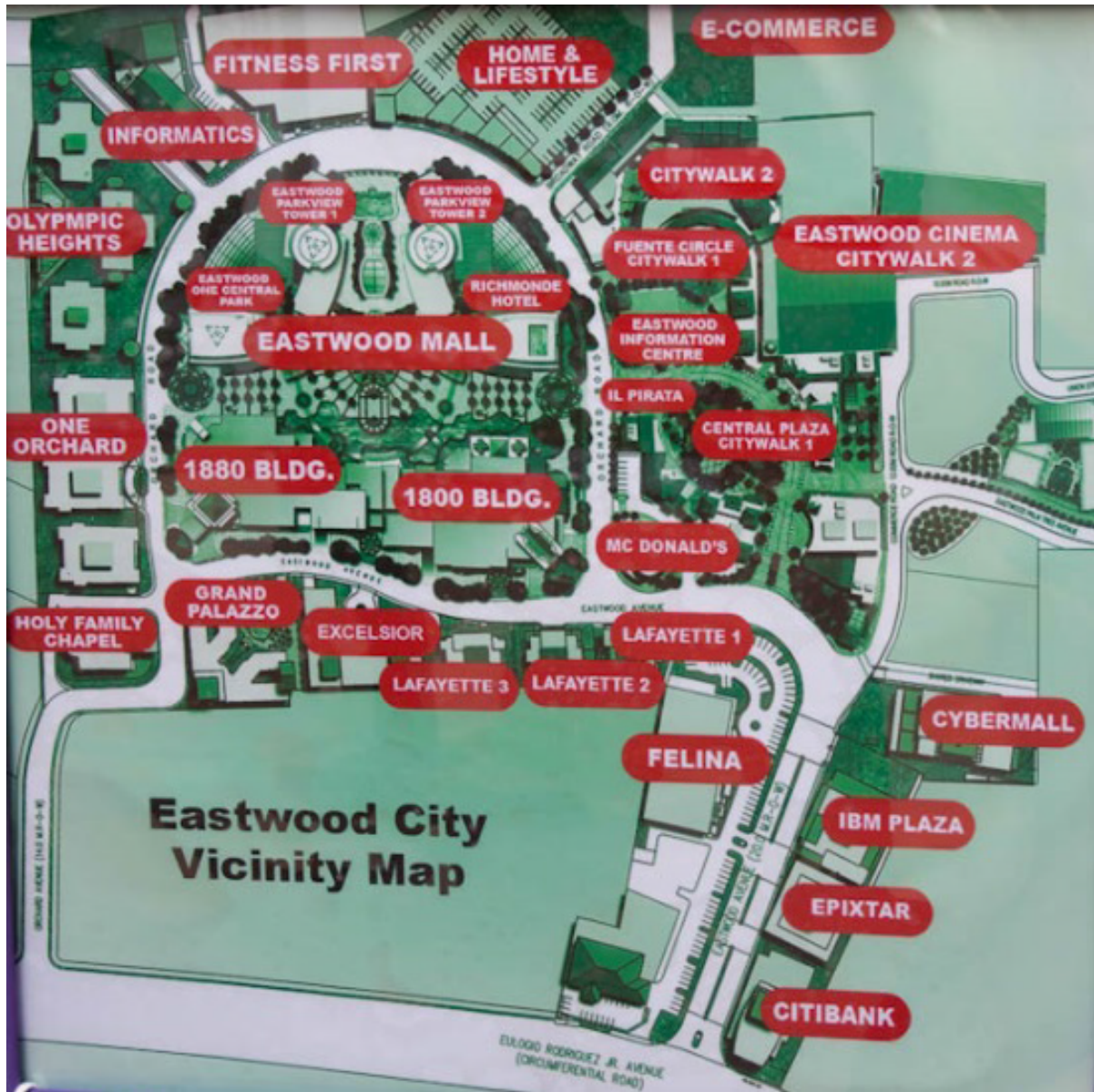
## Smoking

Since May 2011, smoking is prohibited in public places in Metro Manila, including schools. Smoking is strictly not allowed in the Ateneo de Manila University campus.

<b>The following are considered public places:</b>	
	<b>Loading bays and pedestrian lanes along intersections of main thoroughfares</b>
	<b>Centers of youth activity such as playschools, preparatory schools, elementary schools, high schools, colleges and universities, youth hostels, and recreational facilities for persons under eighteen (18) years old</b>
	<b>Elevator and stairwells</b>
	<b>Location in which fire hazards are present, including gas stations and storage areas for flammable liquids, gas, explosives or combustible materials</b>
	<b>Within the buildings and premises of public and private hospitals, medical, dental, and optical clinics, health centers, nursing homes, dispensaries and laboratories</b>
	<b>Public conveyance and public facilities including airport and ship terminals and train and bus stations, restaurant and conference halls, except for separate smoking areas</b>
	<b>Food preparation areas, including areas where food or beverage is actually being manufactured or prepared</b>

## Annex 1. Maps

### A. Eastwood City Maps



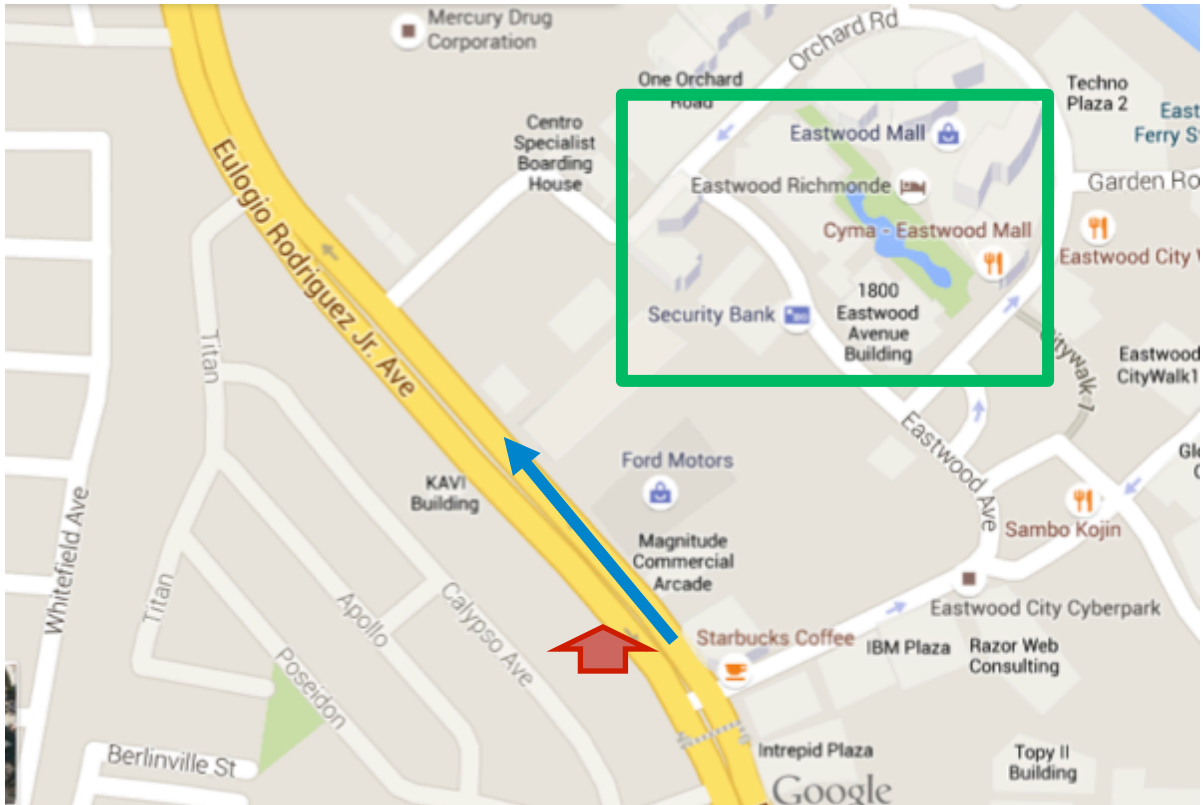
\*The text and map were downloaded from <http://www.philippinestuffs.com/eastwood-city/>

A list of the stores located at Eastwood Mall may be viewed at:

<http://www.eastwoodmall.com/directory>

The map below shows the location of Eastwood City in reference to other major places in Metro Manila:

<http://www.eastwoodproperties.com/~eastwood/www/SiteFiles/Image/Location%20Map.gif>



Legend



Hotel



Direction of Ateneo de Manila University



Eastwood Complex





**REGCM TRAINING WORKSHOP FOR SOUTHEAST ASIA**

Ateneo de Manila University, Philippines  
 25 – 29 May 2015





## Annex 2. Contact Details

### Organizers

#### **Manila Observatory**

Ateneo de Manila University Campus,  
Katipunan Avenue, Loyola Heights, Quezon City  
1108 Metro Manila, Philippines  
Tel: (632) 426 5921  
Email: [rcs.observatory@gmail.com](mailto:rcs.observatory@gmail.com)  
Website: [www.observatory.ph](http://www.observatory.ph)

#### **Gemma T. Narisma, Ph.D.**

Associate Director for Research and  
Head, Regional Climate Systems Program  
Manila Observatory  
Associate Professor, Physics Department  
Manila Observatory  
Tel: +63918 991 9054  
Email: [narisma@observatory.ph](mailto:narisma@observatory.ph)

#### **Faye Abigail T. Cruz, Ph.D.**

Climate Scientist  
Regional Climate Systems Program  
Manila Observatory  
Tel: +63927 367 4564  
Email: [fcruz@observatory.ph](mailto:fcruz@observatory.ph)

#### **Angela Monina T. Magnaye**

Project Research Assistant  
Regional Climate Systems Program  
Manila Observatory  
Tel: +63916 644 7016  
Email: [angelamagnaye@gmail.com](mailto:angelamagnaye@gmail.com)

### Hotel

#### **Microtel By Wyndham** at Acropolis, Quezon City

E. Rodriguez Jr., Avenue  
Bagumbayan, Quezon City 1110  
Metro Manila, Philippines  
Tel (63 2) 962 8899  
Fax (63 2) 870 0319  
Email: [acropolis@microtel.ph](mailto:acropolis@microtel.ph)  
Website: [www.microtel-acropolis.com](http://www.microtel-acropolis.com)

## REGCM TRAINING WORKSHOP FOR SOUTHEAST ASIA

Ateneo de Manila University, Philippines  
25 – 29 May 2015