

## Registration and Administrative Matters

*Monday, 20 May 2019 08:30 (1:30)*

### Content

REGISTRATION: Upon arrival, Visitors not staying in the ICTP Guest Houses, are kindly requested to complete registration formalities at the Leonardo Building Lobby from 8.30 till 10.00.

TRAVEL UNIT (Only for those Visitors receiving daily living allowance/travel reimbursement, who have not provided their bank account data through the on-line portal) Only after having completed registration formalities, please go to the Travel Unit, EF, Main Entrance, Room T17, ground floor, open two days: Monday and Friday, 08.30 - 12.00 and 13.30 - 14.30 Please bring with you: badge/identity card or passport/any travel tickets and boarding passes, if reimbursement due.

### Summary

**Session Classification :** not yet classified